



**Diocesan Boys' School**  
**Student Financial Assistance Scheme**  
**An Outline**  
**(2012–2013)**

**1. Introduction**

Student Financial Assistance Scheme provides financial assistance to eligible parents in need in the forms of fee remission, low cost lunch, textbook subsidy and school uniform subsidy for their children in Diocesan Boys' School (the School).

**2. Eligibility**

2.1 The student must either be:

- (1) already studying in Diocesan Boys' School and will continue to do so in the coming academic year; or
- (2) enrolled to start his study in Diocesan Boys' School in the coming academic year.

2.2 Parents or legal guardians of students from Grade 7 to Grade 12 in the coming academic year are eligible to apply for the Fee Remission Scheme, the Low Cost Lunch Scheme, the Textbook Subsidy Scheme and the School Uniform Subsidy Scheme.

<b>Students in the academic year 2012-2013</b>	<b>Fee Remission Scheme</b>	<b>Low Cost Lunch Scheme</b>	<b>Textbook Subsidy Scheme</b>	<b>School Uniform Subsidy Scheme</b>
Grade 7	√	√	√	√
Grade 8	√	√	√	√
Grade 9	√	√	√	√
Grade 10	√	√	√	√
Grade 11	√	√	√	√
Grade 12	√	√	√	√

### 3. Application Procedures

- 3.1 Applications must be made by the student's parent or his legal guardian.
- 3.2 A fresh application should be made every school year.
- 3.3 One application form should be completed in respect of each student.
- 3.4 All application forms must be duly completed and submitted to the School with all required supporting documents on or before the deadline of application. Under normal circumstances, the School will not accept application submitted after the deadline. However, the School may give special consideration to cases with exceptional circumstances throughout the school year, for example, urgent needs arising from sudden financial hardships.
- 3.5 An application which fails to provide detailed and accurate information or required documentary evidence may delay the vetting process.
- 3.6 After the closing date of application, the School will check the application forms and may conduct investigations into the application, if deemed necessary.
- 3.7 The School reserves the right to interview the applicants.
- 3.8 The School has the sole discretion in approval and the decision of the School is final.

### 4. Form of Financial Assistance

#### 4.1 Fee Remission Scheme

The actual amount of fee remission is based on the level of assistance, as expressed in percentage of fee remission (25%, 50%, 75%, 100%), as applied to the school fee chargeable by the school in the particular school year.

#### 4.2 Low Cost Lunch Scheme

- (1) Low cost lunch will be provided from October 2012 to June 2013.
- (2) In order to enjoy the low cost lunch within the following periods, payments should be made to the School respectively.

Periods	Payments
1. October 2012 – December 2012	HK\$330
2. January 2013 – March 2013	HK\$330
3. April 2013 – June 2013	HK\$330

- (3) No extra fee will be needed for students' low cost lunch (without drinks) at the school canteen during school days.

### **4.3 Textbook Subsidy Scheme**

- (1) The textbook subsidy scheme aims to provide needy students reimbursement of the actual cost for the purchase of textbook(s) listed on the booklist.
- (2) The maximum textbook subsidy is HK\$3,000 for Grade 7 to Grade 12 students. For students who are receiving subsidy under the School Textbook Assistance Scheme (TA Scheme) from the government, the maximum reimbursement provided will be the remaining difference after deduction of government subsidy in that academic year.

### **4.4 School Uniform Subsidy Scheme**

- (1) The school uniform subsidy scheme aims to provide needy students reimbursement of the actual cost for the purchase of school uniform.
- (2) The maximum school uniform subsidy is HK\$2,000.

## **5. Method of Assessment**

- 5.1 All applicants are subject to income assessment. The 'Annual Family Income' mechanism will be used to assess the eligibility for receiving financial assistance from the Scheme.
- 5.2 The 'Annual Family Income' of the family means the annual income\* from the sources of the applicant and the applicant's spouse specified in Appendix, 30% of the annual income\* of any unmarried children residing with the family, and the contributions from other children, relatives and friends.  
*\*Annual income refers to the total income earned in the previous fiscal year of the government.*
- 5.3 'Family Members' refer to the applicant, the applicant's spouse, the unmarried children and the dependent parents residing with the family.
- 5.4 The eligibility for receiving financial assistance from the Scheme is dependent upon the level of 'Annual Family Income' and total number of 'Family Members'. This is set out in Tables 1–2. (See para. 5.6 for other combinations of income and family members.)
- 5.5 In a single-parent family, the total number of 'Family Members' is, for the purpose of calculation, increased by one additional member.
- 5.6 The School will also consider on a case by case basis, applications from families whose total number of 'Family Members' exceeds five.
- 5.7 The School reserves the right to verify the information provided by the Applicant in support of the application.

**Table 1: Criteria for Eligibility of Fee Remission Scheme**

Level of Fee Remission	'Annual Family Income' (HK dollars)		
	Total no. of 'Family Members': 3	Total no. of 'Family Members': 4	Total no. of 'Family Members': 5
100% fee remission	\$0 to \$200,000	\$0 to \$250,000	\$0 to \$300,000
75% fee remission	\$200,001 to \$234,000	\$250,001 to \$292,500	\$300,001 to \$351,000
50% fee remission	\$234,001 to \$268,000	\$292,501 to \$335,000	\$351,001 to \$402,000
25% fee remission	\$268,001 to \$302,000	\$335,001 to \$377,500	\$402,001 to \$453,000
No fee remission	Above \$302,000	Above \$377,500	Above \$453,000

**Table 2: Criteria for Eligibility of Low Cost Lunch Scheme, Textbook Subsidy Scheme & School Uniform Subsidy Scheme**

'Annual Family Income' (HK dollars)		
Total no. of 'Family Members': 3	Total no. of 'Family Members': 4	Total no. of 'Family Members': 5
\$0 to \$302,000	\$0 to \$377,500	\$0 to \$453,000

**APPENDIX: INCOME FROM ALL SOURCES**

Income to be assessed		Income not to be assessed	
1	Basic salary (including contributions to provident fund, e.g. MPF)	1	Scholarships awarded
2	Year- end double pay/ leave pay	2	Disability allowance and Old age allowance
3	Allowance (including housing, travel, meals, education, shift allowance, etc)	3	Long service payment/ contract gratuity
4	Bonus/ commission	4	Severance pay
5	Wages in lieu of notice of dismissal	5	Loans
6	Profits from business/ investments	6	One-off retirement gratuity/ provident fund
7	Alimony/ living expenses from ex-spouse	7	Inheritance
8	Contributions from family members or relatives	8	Charitable donations
9	Interests earned from bank deposits, stocks & shares, etc	9	Comprehensive Social Security Assistance
10	Rental income from property	10	Retraining allowance
11	Monthly pension/ widow's & children's compensation/ gratuity	11	Traffic/ insurance/ injury indemnity



拔萃男書院  
學生資助計劃  
簡介  
(2012-2013)

1. 簡介

學生資助計劃以學費減免、廉價午餐、書本津貼及校服津貼的方式為合資格的拔萃男書院學生的家長提供資助。

2. 申請資格

2.1 申請的學生必須符合以下其中一項：

- (1) 現正就讀於拔萃男書院，下學年將繼續在拔萃男書院升學；或
- (2) 將在下學年入讀拔萃男書院。

2.2 在下學年就讀中一至中六的學生的家長或合法監護人具有資格申請學費減免計劃、廉價午餐計劃、書本津貼計劃及校服津貼計劃。

在 2012-2013 學年就讀於以下級別的學生	學費減免計劃	廉價午餐計劃	書本津貼計劃	校服津貼計劃
中一	√	√	√	√
中二	√	√	√	√
中三	√	√	√	√
中四	√	√	√	√
中五	√	√	√	√
中六	√	√	√	√

### 3. 申請手續

- 3.1 申請必須由學生的家長或合法監護人提出。
- 3.2 申請人須按年提交申請。
- 3.3 申請人須為每一位學生填寫一份申請表格。
- 3.4 申請人必須於截止日期或之前把填妥的表格連同有關證明文件交回學校。在一般情況下，學校不會接受於截止日期之後提交的申請。對於特殊的個案（例如：申請人在學期中突然陷入經濟困難），學校會按個別情況作出考慮。
- 3.5 如未能提供詳細準確的資料或所需的證明文件，審批申請的工作或會有所延誤。
- 3.6 截止申請後，校方將審核所有申請表格。如有需要，校方會就申請進行調查。
- 3.7 校方有權安排申請人進行面試。
- 3.8 有關申請的批核與否，校方具有最終的決策權。

### 4. 資助方式

#### 4.1 學費減免計劃

學費減免的實際款額要視乎該年度的學費以及所獲的減免幅度(25%, 50%, 75%, 100%)而定。

#### 4.2 廉價午餐計劃

- (1) 校方將於 2012 年 10 月至 2013 年 6 月向合資格的學生提供廉價午餐。
- (2) 申請人須依期繳費，以獲得廉價午餐的優惠，詳情如下：

日期	費用
1. 2012 年 10 月 至 2012 年 12 月	港幣\$330
2. 2013 年 1 月 至 2013 年 3 月	港幣\$330
3. 2013 年 4 月 至 2013 年 6 月	港幣\$330

- (3) 除上述費用外，學生不須再支付其他額外費用，便可在學校飯堂享用廉價午餐(不包括飲品)。

#### 4.3 書本津貼計劃

- (1) 書本費津貼計劃以實報實銷形式向有需要學生提供津貼以購買書單上的教科書。
- (2) 中一至中六學生的最高資助額為港幣\$3,000。已獲政府發放學校書簿津貼的學生於本計劃所得的最高資助額需扣除該年度政府的津貼金額。

#### 4.4 校服津貼計劃

- (1) 校服津貼計劃以實報實銷的形式為有需要的學生提供津貼以購買校服。
- (2) 校服津貼的最高津貼額為港幣\$2,000。

### 5. 評審辦法

- 5.1 校方將採用「家庭全年總收入」的機制進行入息審查，藉以評定申請人是否合資格獲得學生資助計劃的資助。
- 5.2 「家庭全年總收入」是指申請人及申請人的配偶全年\*的所有收入（詳見附錄）、同住未婚子女全年\*收入的 30%，以及其他子女和親友所給予的生活津貼。  
*\*全年收入是指在上一政府財政年度裡所得的全部收入。*
- 5.3 「家庭成員」是指申請人、申請人的配偶、同住的未婚子女以及同住的受供養父母。
- 5.4 「家庭全年總收入」以及「家庭成員」的數目將決定申請人是否獲得學生資助計劃的資助，詳情請參考表格一至二（5.6 段則列明其他情況之處理辦法）。
- 5.5 如屬單親家庭，在計算學生資助計劃的資助時，申請人的「家庭成員」數目將會加 1。
- 5.6 如申請人有多於五位「家庭成員」，校方將對其申請作個別處理。
- 5.7 校方有權查核申請人所提供的資料是否屬實。

表格一：學費減免計劃的「家庭全年總收入」標準

學費減免幅度	「家庭全年總收入」(以港幣計算)		
	「家庭成員」數目：3	「家庭成員」數目：4	「家庭成員」數目：5
100%學費減免	0 元至 200,000 元	0 元至 250,000 元	0 元至 300,000 元
75%學費減免	200,001 元至 234,000 元	250,001 元至 292,500 元	300,001 元至 351,000 元
50%學費減免	234,001 元至 268,000 元	292,501 元至 335,000 元	351,001 元至 402,000 元
25%學費減免	268,001 元至 302,000 元	335,001 元至 377,500 元	402,001 元至 453,000 元
不獲減免	302,000 元以上	377,500 元以上	453,000 元以上

表格二：獲得廉價午餐計劃，書本津貼計劃及校服津貼資助的「家庭全年總收入」標準

「家庭全年總收入」(以港幣計算)		
「家庭成員」數目：3	「家庭成員」數目：4	「家庭成員」數目：5
0 至 302,000 元	0 至 377,500 元	0 至 453,000 元

附錄： 須填報的收入的種類

須填報的收入		不須填報的收入	
1	收入 (包括公積金供款, 如強積金)	1	獎學金
2	年尾雙糧/假期工資	2	傷殘津貼和高齡津貼
3	津貼 (包括房屋、旅遊、膳食、教育、輪班津貼等等)	3	長期服務金/合約酬金
4	花紅/佣金	4	遣散費
5	因被撤職而領取的代通知金	5	貸款
6	經商/投資利潤	6	一次過領取的退休金/公積金
7	贍養費	7	遺產
8	親屬的津助	8	領取的慈善捐款
9	定期存款、股票等的利息收益	9	綜合社會保障援助金
10	租金收入	10	再培訓津貼
11	每月領取的退休金/孤兒寡婦金/恩恤金	11	交通意外/保險/傷亡賠償